

**nb: all items are written with a dual focus on summer and ongoing priorities. The unit rep's activities are expressly noted as specific to the summer, as they will likely change over the course of the bylaws revision.**

<b>All Stewards</b>		
<b>Priorities</b>	<b>Responsibilities</b>	<b>Authorities</b>
Work towards building an effective and comprehensive Assembly of Stewards	Attend monthly AoS meetings, RSVPing to the communications committee if you must be absent	Freely associate and communicate
Work to fully implement the gains of our new contract and influence as a union	Serve on at least one committee	Bring items forward to the Assembly of Stewards, and vote on their merit
Prepare for the fall by encouraging members in under-represented schools and positions to run for the AoS in October; recruiting interim members over the summer	Be a point person to the student workers in your school/department, passing information down, bringing concerns forward, and providing counsel and support in working matters in times of need	Collectively decide the unit's larger strategy and priorities
	To communicate respectfully and support the effective functioning of the assembly and its activities	Join, leave, found, and work with other committees as they see fit.

<b>Unit Representatives</b>		
<b>This Summer</b>		
<b>Priorities</b>	<b>Responsibilities</b>	<b>Authorities</b>
Secure bonus payments	To represent the will of the AoS	To make strategic decisions, representing the best understanding of the view of the AoS, when time does not allow for a wider conference
Set up meetings and timelines for dependent health and child care	To set the agenda and location for the AoS meetings.	To recommend revisions to agenda items that are poorly formed, to prioritize key agenda items when a meeting is overbooked with content, working with stewards to revise proposals for time efficiency or for a different date.

Pressure NYU on inequitable Steinhardt fees	To serve as primary liaisons with NYU administration and organize regular meetings with them	To recommend unit hires and to issue worker evaluations for unit staff.
Negotiate some manner of financial autonomy for unit operations.	To serve as primary liaisons with UAW Local and Regional staff and elected leaders	(For one member) to sit on the Joint Council in the role of the Chair of the unit
Implement the provisions in the ARE, including those regarding communications autonomy	To keep committees on track to meet their summer goals	To determine language for communications with NYU and UAW

<b>Organizing</b>		
<b>Priorities</b>	<b>Responsibilities</b>	<b>Authorities</b>
Assemble a timeline and organizational plan for card drive campaign	Build a strong union presence, keep the union organized and mobilized, and work towards maximum union participation	To contact individuals on behalf of the union and encourage their participation
Make preparations for Fall union tables and event staffing	Organize any issue campaigns that GSOC collectively decides to undertake	
Work to develop leadership in departments across NYU		

<b>Communications</b>		
<b>Priorities</b>	<b>Responsibilities</b>	<b>Authorities</b>
Revise website	To communicate essential dates and information to the membership	To contact individuals on behalf of the union and encourage their participation
Work with Unit Reps to gain unit autonomy over communications infrastructure	To archive summaries of key meetings and to make these summaries available to the membership for consultation (Coms Historian)	(up to 3 members) to hold the passwords and exercise control over the unit's social media and communications infrastructures, posting relevant content in accordance with the interests of the union.

Develop distributable literature, electronic and print, for the card drive	To write and design content to accompany campaigns	
Develop a strategy for most effective use of newsletter, email, website, Facebook, Twitter, and other social media		

<b>Political Solidarity</b>		
<b>Priorities</b>	<b>Responsibilities</b>	<b>Authorities</b>
Reach out to all allied groups on and off campus with offers of warm support	To actively participate in the assemblies and actions of our allies, building solidarity	Drafting letters of support and proposing resolutions to be ratified by the Assembly of Stewards or membership
		Representing GSOC in the wider labour community wherever possible (including the Local 2110 Joint Council)

<b>Contract Enforcement</b>		
<b>Priorities</b>	<b>Responsibilities</b>	<b>Authorities</b>
Stress the implementation of promised retroactive bonuses and dependent care	Identify and address violations of our new contract, including grievances affecting both individuals and the membership at large	To represent the union in grievance meetings; to exercise best judgement in the advocacy efforts of graduate workers facing unfair treatment.
Aid in preparation for membership education in the Fall	Coordinate (with Communications?) a database of grievances available to membership	

<b>Finance (A Future Committee, Pending Separate AoS Approval)</b>		
<b>Priorities</b>	<b>Responsibilities</b>	<b>Authorities</b>
Draft a proposed budget for the 2015-2016 academic year, subject to AoS approval	Conduct research on financial practices of other grad worker unions, determining best	To administer the GSOC finances, including bookkeeping and reimbursement

	practices and common % of member dues withholding for unit finances	
Research and prepare the financial infrastructure (bookkeeping software, bank accounts, ledgers) necessary to administer unit finances, as appropriate	Prepare financial reports for every AoS meeting, once we have finances on which to report	Advise the AoS on the financial viability of proposed initiatives, once we have finances to administer
	To ensure the financial transparency and fair management of GSOC funds	

<b>Bylaws</b>		
<b>Priorities</b>	<b>Responsibilities</b>	<b>Authorities</b>
Craft internal governing rules for our union based on grad student input to be voted on by the full union membership in Fall 2015	Research existing models & precedents through other grad worker unions' Bylaws & union democracy best practices	Make comprehensive proposals regarding the by-laws to be debated and modified by the Assembly of Stewards before ratification
Provide ongoing education for AoS & full membership on union structure and procedures per the Bylaws	Develop expertise in GSOC Contract, Local 2110 Bylaws, & UAW International Constitution	Comment and strongly advise the assembly on matters of protocol
Manage ongoing revision / amendment process	Reach out to membership for input on internal governance structures	Liaise with Local 2110 staff (via Unit Reps) regarding Unit-Local relations
Manage this Organizational chart to keep it up-to-date as supplement to bylaws	Draft and revise by-laws based on member feedback	Manage Fall 2015 Bylaws feedback, revision, & approval process

(from BLC meeting 6/12/15)

We'll use "authorities" column of GSOC Organizational Chart to re-craft committee blurbs in Article 7 of bylaws. This chart will also be referenced as the more fluid source of information about committee priorities, responsibilities, and authorities, updates by the AoS regularly (at each meeting, perhaps?) and posted to the GSOC website for easy reference.